



Associate Dean of Libraries, Memorial University Queen Elizabeth II Library, Music Resource Centre & Labrador Campus

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province. Learn more about the territory acknowledgement [here](#).

THE POSITION

Memorial University Libraries seeks an innovative, dynamic and service-oriented Associate Dean of Libraries to lead library operations in the Queen Elizabeth II Library, the Music Resource Centre (MRC), and provide administrative liaison with the remotely located Labrador Campus Library. In addition to a demonstrated record of strength in several library operational areas, the successful candidate will be a creative and experienced leader who works well in a collegial, complex, and changing environment.

Reporting to the Dean of Libraries (University Librarian), the three Associate Deans of Libraries (ADL) provide strategic and administrative leadership within their assigned portfolios. While each ADL position is responsible and accountable for an assigned portfolio, all ADLs are members of the Library Administration Team and have responsibility for adopting a holistic, library-wide view in terms of strategic planning, communication, and fostering an innovative work culture in the university libraries. They, along with the Dean of Libraries, share responsibility and accountability for the strategic direction, leadership, and administration of the Library as a whole.

The Associate Deans of Libraries are responsible for fostering an inclusive and accessible environment in the context of a university community that values and promotes principles of equity, diversity, accessibility, anti-racism and inclusion. In addition, the Associate Deans encourage a strong planning and assessment culture that enables continuous improvement to services, evidence-based understanding of the effectiveness of Library programs and services, communications, and the advancement of pan-library strategic initiatives.

The QEII Library divisions led by the Associate Dean of Libraries (QEII, MRC, and Labrador Campus) include Cataloguing and Metadata, the Centre for Newfoundland Studies, Collections Strategies, Library Information Technology Services, Public Services, and Serials and Acquisitions. The Music Resource Centre (MRC), while under the same budget as the QEII, is located separately in the Faculty of Music. The ADL with oversight of the QEII Library works closely with the managers of Finance and Administration, Library Facilities, and Library Information Technology Services on budget, human resources, library space, and IT management planning.

The portfolio also includes administrative liaison for the Labrador Campus Library, which is funded separately by the Labrador Campus administration. The Labrador Campus is a vibrant centre for Northern-focused, Northern-inspired, and Northern-led research, education, and community partnerships.

Applicants should be aware that the ADL's portfolio of responsibilities are quite flexible and may be adjusted over time to support the changing needs of Memorial's libraries.

QUALIFICATIONS

The ideal candidate for Associate Dean of Libraries (QEII, MRC & Labrador Campus) will possess a minimum of a Master's degree from a programme in library and information science accredited by the ALA, or an equivalent organization acceptable to the University, and have qualifications commensurate with an appointment at the rank of Librarian III or Librarian IV.

They will bring:

- A strong record of professional practice, service, and scholarly activity as a librarian, preferably in an academic or research library environment.
- A successful record of library administration, including management of human, financial and physical infrastructure resources.
- A record of achievement in improving the quality and scope of library collections and services, with a broad understanding of preservation and curation.
- An understanding and appreciation for implementation of emerging technologies and standards such as linked data, wikidata, and BIBFRAME, that will support library technical services interoperability with other Web-based information systems.
- Knowledge of existing and emerging technology and digital learning technologies, and their effectiveness in supporting digital scholarship including scholarly communications, research data management (RDM), and research visibility.
- Demonstrated success and commitment to incorporating equity, diversity, inclusion, anti-racism (EDI-AR) and Indigenization principles in leadership, teaching, and/or scholarship; with experience promoting an inclusive and accessible culture for students, staff and librarians.
- An appreciation of and commitment to improving the library user experience by supporting public services and developing library spaces, both physical and virtual
- The ability to develop and execute strategic directions through a visionary, collaborative and transparent leadership style.
- Excellent communication skills and a record of relationship building with internal and external partners.
- Familiarity with a unionized environment.
- A demonstrated commitment to staff development and support, including a proven ability to create functional online workspaces for teams working remotely. An appreciation for the special obligation of Memorial University to the people of the province through specialized Newfoundland and Labrador resources and support of the Labrador Campus.

- A commitment to student engagement and success, and the importance of excellence and innovation in library practice, research and scholarship.

ABOUT MEMORIAL

Memorial University is home to more than 18,000 students and 3,800 faculty and staff from 127 countries who learn, teach, research, create and engage. As the only university in the province of Newfoundland and Labrador, Memorial has five campuses throughout the province and one in England, with a special obligation to provide teaching, learning and research opportunities that are locally relevant and internationally significant. From classics to advanced technology, Memorial offers more than 300 certificate, diploma, undergraduate, graduate and postgraduate program options. A global network of more than 100,000 accomplished alumni throughout the world strengthens Memorial's capacity and reputation for leadership in research, teaching and public engagement. For more information about this dynamic institution, visit <https://www.mun.ca> .

Memorial University is committed to employment equity, diversity, inclusion and anti-racism, and encourages applications from all qualified candidates, including: women; people of any sexual orientation, gender identity, or gender expression; Indigenous Peoples; visible minorities, and racialized people; and people with disabilities. All applicants are invited to identify themselves as a member of an equity-deserving group(s) as appropriate. Applicants cannot be considered as a member of an equity-deserving group(s) unless they complete an employment equity survey. Memorial is committed to providing an inclusive learning and work environment. If there is anything we can do to ensure your full participation during the application process please contact equity@mun.ca directly and we will work with you to make appropriate arrangements.

MEMORIAL LIBRARIES

Memorial Libraries currently include the Queen Elizabeth II Library, the Health Sciences Library, the Ferriss Hodgett Library, the C.R. Barrett Library, the Music Resource Centre, the Education Library, the Harlow Campus Library, and the Labrador Campus Library. The MUN Libraries work collaboratively, leveraging the unique strengths of each branch of the library system to provide the best experience for students, faculty, and staff at all MUN campuses. They share over 2.45 million books and 1.97 million ebooks and see over 1 million visitors annually. The Queen Elizabeth II (QEII) Library is the central library at Memorial covering a wide range of subjects including the humanities, social sciences, sciences, and engineering.

Librarians at Memorial University Libraries are part of the Memorial University of Newfoundland Faculty Association (MUNFA). For more information about MUNFA, see <https://munfa.ca/> Memorial University Libraries contributes to and supports the University's research agenda and student success at all levels. For more details about Memorial University Libraries, visit our website at: <http://www.library.mun.ca>

BENEFITS

This is a permanent tenure or tenure-track position, with an initial three-year renewable administrative term. An appointment at the rank of Librarian III or IV is anticipated. Salary ranges as of September 1, 2024 are \$84,202 - \$136,188 and \$98,380 - \$171,633 for Librarian III and IV respectively. Actual salary will recognize experience and qualifications. In

addition to the base salary, the position carries an administrative stipend. Memorial offers standard academic benefits including provision of time for research and professional development.

TO APPLY

Consideration of candidates will begin October 4, 2024, and continue until the position is filled.

To submit your application including your letter of interest, curriculum vitae, and the names and addresses of three referees, please click [APPLY HERE](#)